VISION FOR LEARNING AND TEACHING IN A DIGITAL AGE

St Joseph's School aims to provide contemporary quality learning environments for learners through the integration of technology across all learning areas. Digital technologies are used in a range of learning spaces allowing opportunities for learners to achieve learning outcomes in ways that are not possible using traditional methods. The provision of a technologically rich environment allows teachers to access a greater variety of tools to enhance the teaching program offered at our school. Learning Technologies supports our key educational aim of providing opportunities for everyone to be creative learners and develop to their full potential. Learning at St Joseph's School focuses on engaging and inspiring our learners, fostering creativity and innovation and embracing the role of digital technology in expanding how, when and where learning takes place.

To embrace technology to innovate learning, digital technologies will be used flexibly, purposefully and collaboratively to:

- ❖ access, extend and enhance learning,
- ❖ empower confident life-long learners,
- ❖ foster personalised and collaborative learning; and
- ❖ build home/school, local and global connections.

St Joseph's School network (including email, the Internet and Cloud Computing Services) allows students to access files and information from throughout the school. Network entry is allowed through a log on name and password. This allows access to software applications, students' class work files, and the Internet and Cloud Computing services through Office 0365.

LEARNING TECHNOLOGIES

At St Joseph's School we provide technology-rich learning environments where students have access to technology when and where they need it. Choice of tools and rich multimedia options enriches personal inquiry and transforms the way that children think and learn, giving them greater control over how, where and when they learn. In every classroom there are 5 iPads available; across the school we have a pod of 10 Macbooks, 8 HP Laptops, 4 HP Notebooks & 9 iPads. We also have available Digital Technologies & Robotics resources such as: Bee Bot Robots, Osmo Coding & Genius Kits, Dash & Dot Robots & Sphero Robots. Our choice of technology considers portability, durability, accessibility, safety, access to learning resources and ability to create appropriate artefacts for learning and as assessments of learning. Wi-Fi, cameras, robotics, iPads, Interactive White Boards and computers are all part of the learning toolkit available to our students and remain the property of St Joseph's School.

EXPECTATIONS

Our technology infrastructure brings great benefits to the teaching and learning programs at St Joseph's School. Our overall goal is to develop responsible digital citizens who legally, thoughtfully and competently access rich resources to support their life-long learning. At St Joseph's School we provide Internet filtering systems, digital and citizenship education. However, ultimately it is the individual student's responsibility for compliance with the established standards when using learning technologies. Families play a critical role in developing knowledge, understanding and ethics around their child's safety and safe practices. Being a responsible digital citizen is no exception and we invite you to discuss with your child the following strategies to help students stay safe when using learning technologies at our school.

STUDENT RESPONSIBILITIES

Student Code of Conduct: Using the Computers and Internet

The Internet is a vast network which links computers at many sites throughout the world. Using the Internet and email, we can communicate with people all over the world and access the vast and ever changing amount of information available.

The purpose of these rules is to ensure that students at this school use the Internet in an appropriate manner.

Students at St Joseph's School will:

- ❖ care for and respect other people and their property.
- ❖ listen to each other.
- ❖ welcome others in a safe learning environment.
- ❖ care for our environment.
- ❖ do our best in all we do.
- ❖ be polite, courteous when using ICT devices including emails.
- ❖ respect the rights and feelings of other computer users.
- ❖ only access information from the Internet during supervised lesson times.
- ❖ remember that it is a privilege not a right to have access to the Computer/Internet.

INAPPROPRIATE USE WILL RESULT IN RESTRICTED ACCESS AND USE.

Student Agreement: Using the Internet:

- ❖ I agree to follow all teacher instructions regarding the use of the Internet & online learning programs.
- ❖ I will ensure that any personal information e.g. (home/email) address, phone number or personal identification is not revealed when using the Internet, online learning programs or e-mail.
- ❖ My behaviour when using the Internet & online learning programs will be responsible and courteous.
- ❖ I will ensure that any email I send is polite and courteous and contains no offensive material.
- ❖ I will remember it is a privilege, not a right to use the Internet.
- ❖ When using the Internet I will only access appropriate websites and information.
- ❖ If I come across inappropriate information, I will immediately switch off the monitor and quickly inform my teacher
- ❖ I agree not to send or help to send unsolicited bulk email (spam).
- ❖ I agree not to open or download any attachment, or access any link that may contain a virus, malware or other computer contaminant.
- ❖ I will respect the use of the school's network and understand that hacking into the network, or deliberately degrading the school data is unacceptable.
- ❖ I agree that it is unacceptable to install any unlicensed or non-approved software onto school computers or other communication devices supplied by the School.
- ❖ I will only print material for which I have permission.
- ❖ I will acknowledge my web source when making use of electronic data.

PARENT RESPONSIBILITIES

Parents/Guardians of all students will be asked to give permission for their child to access the Internet according to the guidelines in this policy. This form will be kept in the student's file in the office.

I understand that St Joseph's School will:

- ❖ Do it's best to enhance learning through the safe use of learning technologies. This includes working to restrict access to inappropriate, illegal or harmful material on the Internet at school & online learning programs.
- ❖ Work with children and their families to encourage and develop an understanding of the importance of responsible digital citizenship through education designed to complement and support the Student User Agreement.
- ❖ Respond to any breaches in an appropriate manner.
- ❖ Welcome enquiries at any time from parents/caregivers/legal guardians or children about cyber safety issues or this policy and agreement.

My responsibilities include:

- ❖ Discussing cyber safety with my child and explaining why it is important.
- ❖ Contacting the Principal or nominee to discuss any questions I may have about cyber safety and/or this policy and agreement.

By signing this Form, both parents and students are agreeing to the terms as set out in the *Learning Technologies Policy and User Agreement 2021* and acknowledge that the student will be responsible in the event of any breach and that appropriate consequences will result.

2021 STUDENT USER AGREEMENT

I agree to follow the rules of acting as a responsible digital citizen and when using the school's learning technologies including MacBooks, iPads, email, the Internet and Cloud Computing Services (this includes Microsoft Teams & SeeSaw) at St Joseph's School.

I understand that the school does monitor my use of learning technologies including Internet history and downloads.

I understand that breaking the rules will result in loss of my privilege to use learning technologies including the Internet, and that there may be other consequences where appropriate.

Student Name: _____

Student Signature: _____

Year level: _____   Date: _____

2021 PARENT USER AGREEMENT

As the parent or legal guardian of the student named above, I consent to my child accessing the various information and communication technology resources through the school (including email, the Internet and Cloud Computing Services such as Microsoft Teams & SeeSaw) on the terms set out in this Agreement.

I have discussed the expectations of the policy and agreement with my child and he / she is aware of, understands and supports it.

I give permission for my child to access the St Joseph's School learning technology resources.

I understand that I may be liable where there is damage to learning technologies deemed not part of expected normal wear and tear.

Name of Parent/Caregiver: _____

Signature of Parent/Caregiver: _____ Date: ____ / ___ / ____

PLEASE RETURN A SIGNED COPY OF THIS AGREEMENT TO YOUR CHILD'S TEACHER.